



**PALISADE BOARD OF TRUSTEES**  
**CONSENT AGENDA**  
**May 27, 2025**

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*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

**A. Expenditures**

- Approval of Bills from Various Town Funds – May 7, 2025 – May 13, 2025

**B. Minutes**

- Minutes from May 13, 2025, Regular Board of Trustees Meeting

**C. Resolution 2025-13**

- The Board of Trustees will consider Resolution 2025-13 delegating the Mayor and Town Manager the Authority to Sign Memoranda of Agreement, Deeds, Closing Documents, and Take Any Other Actions Necessary for the Acquisition of Palisade Sewer Transfer Project Parcels Number 30 and 31.



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## EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – May 27, 2025

Date Range of Payables: May 7, 2025 – May 13, 2025

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 05/07/2025-05/13/2025

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
XCEL ENERGY	922273110 - C	CLINIC UTILITIES - BILLABLE T	04/08/2025	998.20	998.20	04/29/2025	
CHARLES BALKE	SOUTH CARO	MEAL PER DIEM	05/02/2025	238.00	238.00	05/08/2025	
CHARLES BALKE	SOUTH CARO	FUEL REIMBURSEMENT	05/02/2025	28.32	28.32	05/08/2025	
CHARLES BALKE	SOUTH CARO	MILEAGE CHARGES	05/02/2025	7.24	7.24	05/08/2025	
CHARLES BALKE	SOUTH CARO	BAGGAGE CHARGES	05/02/2025	240.00	240.00	05/08/2025	
Total :				1,511.76	1,511.76		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ADMINISTRATION</b>							
XCEL ENERGY	APR 2025 BILL	ADMINISTRATION LIGHTS	04/01/2025	436.34	436.34	04/29/2025	
XCEL ENERGY	APR 2025 BILL	FD - CNL	04/01/2025	53.06	53.06	04/29/2025	
ALPINE BANK CC	DL 9918 APR 2	ADMIN - OPERATING	04/18/2025	11.88	11.88	05/15/2025	
ALPINE BANK CC	GM 5619 APR	ADMIN - OPERATING	04/18/2025	718.16	718.16	05/15/2025	
ALPINE BANK CC	JH 3061 APR 2	ADMIN - DUES - ADOBE - JH	04/18/2025	59.99	59.99	05/15/2025	
ALPINE BANK CC	JH 3061 APR 2	ADMIN - OPERATING	04/18/2025	28.08	28.08	05/15/2025	
ALPINE BANK CC	KF 3160 APR 2	ADMIN - PRINTING/PUBLISHING	04/18/2025	63.98	63.98	05/15/2025	
ALPINE BANK CC	KF 3160 APR 2	ADMIN - DUES & SUBSCRIPTIO	04/18/2025	299.80	299.80	05/15/2025	
ALPINE BANK CC	KF 3160 APR 2	ADMIN - PRINTING/PUBLISHING	04/18/2025	39.98	39.98	05/15/2025	
ALPINE BANK CC	KF 3160 APR 2	ADMIN - DUES	04/18/2025	10.00	10.00	05/15/2025	
ALPINE BANK CC	KF 3160 APR 2	ADMIN - DUES	04/18/2025	210.00	210.00	05/15/2025	
ALPINE BANK CC	KF 3160 APR 2	ADMIN - BOARD TRAVEL - CML	04/18/2025	430.00	430.00	05/15/2025	
ALPINE BANK CC	RL 9934 APR 2	ADMIN - PRINTING/PUBLISHING	04/18/2025	17.97	17.97	05/15/2025	
ALPINE BANK CC	RL 9934 APR 2	ADMIN - OPERATING	04/18/2025	19.90	19.90	05/15/2025	
CEBT Payments	05.25 CORRE	PR - Medical Dental Vision Life M	05/01/2025	1,000.00-	.00		
Total ADMINISTRATION:				1,399.14	2,399.14		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>COMMUNITY DEVELOPMENT</b>							
ALPINE BANK CC	DA 0569 APR 2	COMM DEV - TRAVEL/TRAINING	04/18/2025	555.00	555.00	05/15/2025	
Total COMMUNITY DEVELOPMENT:				555.00	555.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>TOURISM FUND</b>							
ALPINE BANK CC	KF 3160 APR 2	TOURISM - ADA COMPLIANCE F	04/18/2025	259.00	259.00	05/15/2025	
ALPINE BANK CC	KF 3160 APR 2	TOURISM - OFFLINE MARKETIN	04/18/2025	252.96	252.96	05/15/2025	
ALPINE BANK CC	KF 3160 APR 2	TOURISM - ON LINE MARKETIN	04/18/2025	22.17	22.17	05/15/2025	
ALPINE BANK CC	KF 3160 APR 2	TOURISM - ON LINE MARKETIN	04/18/2025	240.00	240.00	05/15/2025	
Total TOURISM FUND:				774.13	774.13		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POLICE</b>							
ADAMSON POLICE PRODUCTS	INV433114	PD - TRAINING	04/22/2025	933.80	933.80	05/15/2025	
ADAMSON POLICE PRODUCTS	INV433812	PD - TRAINING	05/06/2025	682.53	682.53	05/15/2025	
GALLS, LLC	31176849	PD- UNIFORMS	04/28/2025	348.99	348.99	05/15/2025	
MESA COUNTY	CI-10000329	PD - TRAINING	04/28/2025	54.30	54.30	05/15/2025	
COOP COUNTRY	266919	PD CAR WASH	04/30/2025	12.75	12.75	05/15/2025	
COOP COUNTRY	266920	PD CAR WASH	04/30/2025	7.25	7.25	05/15/2025	
COOP COUNTRY	266921	PD CAR WASH	04/30/2025	1.50	1.50	05/15/2025	
COOP COUNTRY	266922	PD CAR WASH	04/30/2025	15.00	15.00	05/15/2025	
COOP COUNTRY	266923	PD CAR WASH	04/30/2025	12.25	12.25	05/15/2025	
COOP COUNTRY	267094	PD CAR WASH	05/07/2025	4.50	4.50	05/15/2025	
PROSAFE MANUFACTURING	33294	PD- UNIFORMS ALTERATIONS/	05/05/2025	24.00	24.00	05/15/2025	
ALPINE BANK CC	JS 2304 APR 2	PD - OPERATING	04/18/2025	31.20	31.20	05/15/2025	
ALPINE BANK CC	JS 2304 APR 2	PD - TRAINING	04/18/2025	795.00	795.00	05/15/2025	
ALPINE BANK CC	JS 2304 APR 2	PD - OPERATING	04/18/2025	22.60	22.60	05/15/2025	
ALPINE BANK CC	MP 3431 APR	PD - TRAINING	04/18/2025	795.00	795.00	05/15/2025	
ALPINE BANK CC	MP 3431 APR	PD - OPERATING	04/18/2025	173.33	173.33	05/15/2025	
Total POLICE:				3,914.00	3,914.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CEMETERY</b>							
XCEL ENERGY	APR 2025 BILL	CEMETERY LIGHTS	04/01/2025	47.09	47.09	04/29/2025	
Total CEMETERY:				47.09	47.09		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FIRE / EMS</b>							
WESTERN COLORADO AG-SER	8731	FD - WEED CONTROL	04/27/2025	284.68	284.68	05/15/2025	
XCEL ENERGY	APR 2025 BILL	FIRE/EMS LIGHTS	04/01/2025	942.26	942.26	04/29/2025	
CURTIS	INV944263	FD - PPE GEAR - GRANT FUND	05/02/2025	629.91	629.91	05/15/2025	
ALPINE BANK CC	BC 3152 APR	BLDG - REPAIR & MAINT - FD	04/18/2025	165.38	165.38	05/15/2025	
ALPINE BANK CC	CL 0230 APR 2	FD - REPAIR & MAINT - BUILDIN	04/18/2025	14.67	14.67	05/15/2025	
ALPINE BANK CC	CL 0230 APR 2	FD - WILDLAND FIRE PROGRA	04/18/2025	13.98	13.98	05/15/2025	
ALPINE BANK CC	CL 0230 APR 2	FD - VEHICLE REPAIR & MAINT	04/18/2025	156.93	156.93	05/15/2025	
ALPINE BANK CC	CL 0230 APR 2	FD - TRAINING	04/18/2025	10.36	10.36	05/15/2025	
ALPINE BANK CC	CL 0230 APR 2	FD - OPERATING	04/18/2025	95.88	95.88	05/15/2025	
ALPINE BANK CC	JD 9512 APR 2	FD - WILDLAND FIRE PROGRA	04/18/2025	19.96	19.96	05/15/2025	
ALPINE BANK CC	JD 9512 APR 2	FD - VEHICLE REPAIR & MAINT	04/18/2025	72.00	72.00	05/15/2025	
ALPINE BANK CC	JD 9512 APR 2	FD - WILDLAND FIRE PROGRA	04/18/2025	230.07	230.07	05/15/2025	
ALPINE BANK CC	JD 9512 APR 2	FD - REPAIR & MAINT - BUILDIN	04/18/2025	5.52	5.52	05/15/2025	
CEBT Payments	05.25 CORRE	FD - EAP	05/01/2025	2.25-	.00		
Total FIRE / EMS:				2,639.35	2,641.60		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>EMS</b>							
BOOKCLIFF AUTO PARTS INC	859297 - CM	SHARED EXPENSES - PARKS /	04/15/2025	549.84-	.00		
BOOKCLIFF AUTO PARTS INC	864777	SHARED EXPENSES - PARKS /	04/29/2025	107.72	.00		
BOOKCLIFF AUTO PARTS INC	864779	SHARED EXPENSES - PARKS /	04/29/2025	139.99	.00		
ALPINE BANK CC	BC 3152 APR	SHARED EXPENSES - PARKS &	04/18/2025	55.57	55.57	05/15/2025	
ALPINE BANK CC	BF 4622 APR 2	SHARED EXPENSES - PARKS &	04/18/2025	80.00	80.00	05/15/2025	
ALPINE BANK CC	BF 4622 APR 2	SHARED EXPENSES - PARKS &	04/18/2025	4.59	4.59	05/15/2025	
ALPINE BANK CC	DM 8764 APR	SHARED EXPENSES - PARKS &	04/18/2025	15.18	15.18	05/15/2025	
ALPINE BANK CC	FM 3145 APR	SHARED EXPENSES - PARKS &	04/18/2025	79.99	79.99	05/15/2025	
ALPINE BANK CC	FM 3145 APR	SHARED EXPENSES - PARKS &	04/18/2025	199.00	199.00	05/15/2025	
ALPINE BANK CC	FM 3145 APR	SHARED EXPENSES - PARKS &	04/18/2025	28.95	28.95	05/15/2025	
Total EMS:				161.15	463.28		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>STREETS</b>							
UPLAND GRAVEL	38832	STREETS - OPERATING - GRAV	04/30/2025	523.20	523.20	05/15/2025	
XCEL ENERGY	APR 2025 BILL	STREET LIGHTS	04/01/2025	151.46	151.46	04/29/2025	
XCEL ENERGY	APR 2025 BILL	307 MAIN -CHARGING STATION	04/01/2025	4.03	4.03	04/29/2025	
XCEL ENERGY	APR 2025 BILL	STREET LIGHTS	04/01/2025	3,386.16	3,386.16	04/29/2025	
ALPINE BANK CC	BF 4622 APR 2	STREETS - OPERATING	04/18/2025	249.50	249.50	05/15/2025	
ALPINE BANK CC	BF 4622 APR 2	STREETS - OPERATING	04/18/2025	10.00	10.00	05/15/2025	
ALPINE BANK CC	DM 8764 APR	STREETS - OPERATING	04/18/2025	33.99	33.99	05/15/2025	
ALPINE BANK CC	DM 8764 APR	STREETS - OPERATING	04/18/2025	28.72	28.72	05/15/2025	
ALPINE BANK CC	DM 8764 APR	STREETS - OPERATING	04/18/2025	2.28	2.28	05/15/2025	
ALPINE BANK CC	DM 8764 APR	STREETS - OPERATING	04/18/2025	37.97	37.97	05/15/2025	
ALPINE BANK CC	DM 8764 APR	STREETS - OPERATING	04/18/2025	31.35	31.35	05/15/2025	
ALPINE BANK CC	DM 8764 APR	STREETS - OPERATING	04/18/2025	5.99	5.99	05/15/2025	
ALPINE BANK CC	FM 3145 APR	STREETS - OPERATING	04/18/2025	3.59	3.59	05/15/2025	
ALPINE BANK CC	FM 3145 APR	STREETS - OPERATING	04/18/2025	5.59	5.59	05/15/2025	
Total STREETS:				4,473.83	4,473.83		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>WATER</b>							
COLORADO WATER RESOURC	D06F173 - 05.0	DWRF - D06F173 - WATER BON	04/01/2025	33,333.33	33,333.33	04/30/2025	
FERGUSON US HOLDINGS, INC	1601475	WATER DIST - IRRIGATION REP	04/24/2025	111.00	111.00	05/15/2025	
FERGUSON US HOLDINGS, INC	1602365	WATER DIST - IRRIGATION REP	04/25/2025	103.10	103.10	05/15/2025	
HD SUPPLY INC DBA/	INV00699292	WATER TREATMENT - SUPPLIE	05/05/2025	15.60	15.60	05/15/2025	
XCEL ENERGY	APR 2025 BILL	WATER LIGHTS	04/01/2025	449.54	449.54	04/29/2025	
XCEL ENERGY	APR 2025 BILL	PRODUCTION SOLAR CREDIT -	04/01/2025	15.38-	15.38-	04/29/2025	
XCEL ENERGY	APR 2025 BILL	175 1/2 E. 3RS - BULK WATER S	04/01/2025	285.53	285.53	04/29/2025	
DPE, LLC	9243	SITE LEASE-PAL PT.	04/30/2025	75.00	75.00	05/15/2025	
DE NORA WATER TECHNOLOGI	9200099783	WATER TREATMENT - WTP PAR	03/05/2025	55.21	55.21	05/15/2025	
CORE & MAIN	W854592	WATER DIST - IRRIGATION	04/24/2025	273.24	273.24	05/15/2025	
ALPINE BANK CC	BF 4622 APR 2	WATER - TRAINING	04/18/2025	195.00	195.00	05/15/2025	
ALPINE BANK CC	BF 4622 APR 2	WATER TREATMENT - TRAININ	04/18/2025	104.00	104.00	05/15/2025	
ALPINE BANK CC	BF 4622 APR 2	WATER TREATMENT - PLANT P	04/18/2025	35.16	35.16	05/15/2025	
ALPINE BANK CC	DM 8764 APR	WATER - OPERATING	04/18/2025	33.95	33.95	05/15/2025	
ALPINE BANK CC	DM 8764 APR	WATER DIST - TRAINING	04/18/2025	185.00	185.00	05/15/2025	
ALPINE BANK CC	DM 8764 APR	WATER DIST - TRAINING	04/18/2025	50.00	50.00	05/15/2025	
ALPINE BANK CC	DM 8764 APR	WATER DIST - TRAINING	04/18/2025	104.00	104.00	05/15/2025	
ALPINE BANK CC	FM 3145 APR	WATER DIST - OPERATING	04/18/2025	27.98	27.98	05/15/2025	
ALPINE BANK CC	FM 3145 APR	WATER DIST - OPERATING	04/18/2025	16.99	16.99	05/15/2025	
ALPINE BANK CC	TRVL3 3673 A	UTILITY BILL POSTAGE - WATE	04/18/2025	243.17	243.17	05/15/2025	
OPTIMUS COMMUNICATIONS, L	17487-202504	INTERNET SERVICE	04/19/2025	87.00	87.00	05/15/2025	
SOLSBURY HILL, LLC DBA/	S5830118.001	WATER DIST - TOWN HALL BAC	04/21/2025	1,253.77	1,253.77	05/15/2025	
Total WATER:				37,022.19	37,022.19		



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER PLANT</b>							
XCEL ENERGY	APR 2025 BILL	SEWER LIGHTS	04/01/2025	362.35	362.35	04/29/2025	
XCEL ENERGY	APR 2025 BILL	PRODUCTION SOLAR CREDIT -	04/01/2025	15.38-	15.38-	04/29/2025	
XCEL ENERGY	APR 2025 BILL	661 BRENTWOOD DR	04/01/2025	13.74	13.74	04/29/2025	
ALPINE BANK CC	TRVL3 3673 A	UTILITY BILL POSTAGE - TRAS	04/18/2025	60.79	60.79	05/15/2025	
PHONETICS, INC DBA/	00332419	00:07:F9:01:27:A2 - SEWER COL	04/25/2025	299.40	299.40	05/15/2025	
MARY LOU PALMER	PARCEL 19 - P	CAPITAL PROJECTS - SEWER C	05/07/2025	18,000.00	18,000.00	05/15/2025	
MICHAEL I BROWNING	PARCEL 27 - B	CAPITAL PROJECTS - SEWER C	05/07/2025	24,000.00	24,000.00	05/15/2025	
Total SEWER PLANT:				42,720.90	42,720.90		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>SEWER COLLECTION</b>							
ALPINE BANK CC	TRVL3 3673 A	UTILITY BILL POSTAGE - SEWE	04/18/2025	60.79	60.79	05/15/2025	
Total SEWER COLLECTION:				60.79	60.79		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ALPINE BANK CC	TRVL3 3673 A	UTILITY BILL POSTAGE - SOLID	04/18/2025	121.58	121.58	05/15/2025	
Total :				121.58	121.58		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>PARKS</b>							
SHERWIN-WILLIAMS CO.	3583-6	PARKS - IMPROVEMENTS	04/24/2025	1,251.75	1,251.75	05/15/2025	
XCEL ENERGY	APR 2025 BILL	PARKS LIGHTS	04/01/2025	538.33	538.33	04/29/2025	
ALPINE BANK CC	BC 3152 APR	PARKS - MISC REPAIRS	04/18/2025	276.93	276.93	05/15/2025	
ALPINE BANK CC	BW 8193 APR	PARKS - IRRIGATION	04/18/2025	51.98	51.98	05/15/2025	
ALPINE BANK CC	BW 8193 APR	PARKS - IRRIGATION	04/18/2025	82.73	82.73	05/15/2025	
ALPINE BANK CC	BW 8193 APR	PARKS - OPERATING	04/18/2025	23.17	23.17	05/15/2025	
ALPINE BANK CC	BW 8193 APR	PARKS - OPERATING	04/18/2025	132.95	132.95	05/15/2025	
ALPINE BANK CC	TWARD 0381	PARKS - TELEPHONE STORAG	04/18/2025	.99	.99	05/15/2025	
EQUIPMENTSHARE.COM INC	GJT-5096283-0	PARKS - EQUIPMENT RENTAL	05/07/2025	1,255.10	1,255.10	05/15/2025	
DELTA BUILDING CENTER, LLC	SI1-0159754	PARKS - IMPROVEMENTS	05/06/2025	740.16	740.16	05/15/2025	
Total PARKS:				4,354.09	4,354.09		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>POOL</b>							
XCEL ENERGY	APR 2025 BILL	POOL LIGHTS	04/01/2025	240.99	240.99	04/29/2025	
Total POOL:				240.99	240.99		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>FACILITIES</b>							
XCEL ENERGY	APR 2025 BILL	FACILITIES LIGHTS	04/01/2025	104.68	104.68	04/29/2025	
XCEL ENERGY	APR 2025 BILL	711 IOWA - GYM	04/01/2025	900.30	900.30	04/29/2025	
XCEL ENERGY	APR 2025 BILL	120 W 8TH - COMMUNITY CENT	04/01/2025	113.10	113.10	04/29/2025	
ALPINE BANK CC	BC 3152 APR	FACILITIES - 5203 - SUPPLIES	04/18/2025	240.79	240.79	05/15/2025	
ALPINE BANK CC	BC 3152 APR	BLDG - REPAIR & MAINT - PD	04/18/2025	39.96	39.96	05/15/2025	
ALPINE BANK CC	BC 3152 APR	FACILITIES - LIGHTING	04/18/2025	521.99	521.99	05/15/2025	
ALPINE BANK CC	DL 9918 APR 2	BLDG - REPAIR & MAINT - PD	04/18/2025	98.00	98.00	05/15/2025	
ALPINE BANK CC	DL 9918 APR 2	FACILITIES - 5203 - SUPPLIES	04/18/2025	99.99	99.99	05/15/2025	
ALPINE BANK CC	DL 9918 APR 2	FACILITIES - 5203 - SUPPLIES	04/18/2025	194.97	194.97	05/15/2025	
ALPINE BANK CC	TWARD 0381	FACILITIES - 5203 - SUPPLIES	04/18/2025	18.03	18.03	05/15/2025	
WESTERN SLOPE IRON & SUP	180925	FACILITIES - BLDG REPAIR & M	04/30/2025	225.36	225.36	05/15/2025	
ALSCO INC	3026012	BUILDING - REP & MAINT - FLO	05/09/2025	55.80	55.80	05/15/2025	
ALSCO INC	3026013	BUILDING - REP & MAINT - FLO	05/09/2025	73.90	73.90	05/15/2025	
Total FACILITIES:				2,686.87	2,686.87		
Grand Totals:				102,682.86	103,987.24		

Finance Director: \_\_\_\_\_  
(Finance Department Review and Approval for Payment)

Date: \_\_\_\_\_

Town Manager: \_\_\_\_\_  
(Administrative Review and Approval for Payment)

Date: \_\_\_\_\_

Mayor: \_\_\_\_\_  
(Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
(Document Recorded)

Date: \_\_\_\_\_

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 05/07/2025-05/13/2025



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
May 13, 2025**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Stan Harbaugh, Sarah Matchett, Jeff Snook, Rick Fox, and Mayor Pro-Tem Jamie Somerville. Nicole Maxwell was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Devan Aziz, Parks, Events & Facilities Director Troy Ward, Finance Director Gregg Mueller, and Chief of Police Jesse Stanford.

**AGENDA ADOPTION**

*Motion #1* by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to approve the agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

**PRESENTATIONS**

Mayor Mikolai recognized National Police Week and thanked all valley Law Enforcement for their dedication and service.

**TOWN MANAGER REPORT**

Finance Director Gregg Mueller reviewed the Sales tax data from Q1 for the Town of Palisade.

Town Manager Janet Hawkinson reviewed the current and ongoing projects led by the Town of Palisade.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – April 17, 2025 – May 6, 2025.
- **Minutes**  
Minutes from the April 22, 2025, Regular Board of Trustees Meeting.

**Motion #2** by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox

**No:**

**Absent:** Trustee Maxwell

Motion carried.

### **NEW BUSINESS**

#### **Resolution 2025-12**

Brad Rodenberg with Transportation Resource Services, Inc. (TRS) and Matt Fila with J-U-B Engineers reviewed the negotiation process and led Trustee discussion for the two parcels and how the resulting offer was settled. *Note: a copy of the map and explanation of payment were handed out to the Board of Trustees for review and will be a permanent attachment to these minutes.*

**Motion #3** by Trustee Matchett, seconded by Mayor Pro-Tem Somerville, to approve Resolution 2025-12 delegating the Mayor and Town Manager the Authority to Sign Memoranda of Agreement, Deeds, Closing Documents, and Take Any Other Actions Necessary for the Acquisition of Palisade Sewer Transfer Project Parcels Number 21 and 22.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai

**No:**

**Absent:** Trustee Maxwell

Motion carried.

#### **Contract for Re-Roof of Town Hall**

Parks, Events, and Facilities Director Troy Ward reviewed the history and recommendation for the re-roof of Town Hall.

**Motion #4** by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to approve directing the Town Manager to enter into contract with Grand Junction Roofing for roof repairs at 175 E 3rd Street for \$84,300.00 with a 25% contingency.

A roll call vote was requested.

**Yes:** Trustee Matchett, Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Harbaugh

**No:**

**Absent:** Trustee Maxwell

Motion carried.



**Review of Bids for Electronic Message Boards at Veterans Memorial Park (AGNC Mini Grant Project)**

Community Development Director Devan Aziz reviewed the AGNC mini grant application and bids for a new electronic sign at Veterans Memorial Park.

*Motion #5* by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to postpone the discussion of directing the Town Manager to enter into contract with Platinum Signs for the installation of electronic message boards at Veterans Memorial Park in order to gather resident input and information regarding funding partners.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Harbaugh, Trustee Matchett

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**Tourism Advisory Board Interviews and Appointments**

The Board of Trustees discussed and agreed that a policy regarding online businesses should be discussed in the future, but for this meeting, Ms. Williams will be interviewed.

Mayor Mikolai asked all applicants to leave the room for individual interviews. Interviews were held in the following order:

- Burford, Jessica
- McElley, Brooke
- Payne, Matt
- Robinson, Ryan - Town Resident
- Wenger, Tim - Town Resident

Applicant Devon Farago withdrew her application prior to the meeting. Ms. Williams did not appear for the interview.

A silent ballot vote was held. \*Note: all ballot votes will be a permanent attachment to these minutes.

*Motion #6* by Trustee Harbaugh, seconded by Trustee Snook, to appoint Jessica Burford, Brooke McElley, Ryan Robinson, and Tim Wenger to the Tourism Advisory Board for a two-year term ending in 2027.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Somerville, Trustee Snook, Trustee Fox, Mayor Mikolai, Trustee Harbaugh, Trustee Matchett

**No:**

**Absent:** Trustee Maxwell

Motion carried.

**PUBLIC COMMENT**

Matt Payne of Palisade suggested the Town consider setting up a park-n-ride through town while the construction of the Highway 6 roundabout is being constructed, encouraged implementing a dark-sky policy to provide direction that lights should be curtailed at night, and requested that the Board ask the gas station and church to turn off their lighted signs at night.

**COMMITTEE REPORTS**

Mayor Pro-Tem Somerville gave a brief update on the Palisade Chamber of Commerce, Trustee Matchet reflected on the recent Grand Junction Economic Partnership (GJEP) meeting, and Trustee Fox described the recent Fire Authority meeting.

**ADJOURNMENT**

*Motion #7* by Mayor Pro-Tem Somerville, seconded by Trustee Snook, to adjourn the meeting at 7:39 pm.

A voice vote was requested.  
Motion carried unanimously.

X

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Greg Mikolai  
Mayor

X

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Keli L. Frasier, CMC  
Town Clerk

## **Parcel 21 – Taylor**

<b>Offer (Town Appraisal):</b>		<b>\$42,700</b>
--------------------------------	--	-----------------

Permanent Easement	60,097 SF x \$0.85/sf x .75	\$38,312
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Temporary Easement	13,039 SF x \$0.85/sf x 20%	\$ 2,217
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Crop loss		\$ 2,131
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Property Owner appraisal		<b>\$ 65,750</b>
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Permanent Easement	60,097 SF x \$0.80/sf x .75	\$ 36,058
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Temporary Easement	13,039 SF x \$0.80/sf x 20%	\$ 2086
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Improvements		\$ 1000
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## **Owner Counter - \$61,000**

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<b>Proposed Settlement</b>	<b>\$55,519.00</b>
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\$46,970 Final Offer

+ \$ 649 Additional Crop Damages/Cost to cure

+ \$ 2,000 Cost to replant 8.76 acres

+ \$ 2,900 Crop Damages (1st & 2nd cutting on 8.76 acres)

+ \$ 1,000 Damage to irrigation pipe and possible future repairs

+ \$ 2,000 Attorney fees for review documents

\$55,519.00

## Parcel 22 – Young Family Trust

### Offer (Town Appraisal):

		<b>\$67,900</b>
Lift Station	11,712 SF x \$1.10	\$12,883
Permanent Easement	57,919 SF x \$1.10/sf x 75%	\$47,784
Temporary Easement	19,548 SF x \$1.10/sf x 20%	\$ 4,301
Crop loss		\$ 1,704
Cost to cure (screening lift station)		\$ 1,575
Fence		\$ 166

### Property Owner appraisal

		<b>\$108,500</b>
Lift Station	11,712 SF x \$0.98	\$ 11,478
Permanent Easement	57,919 SF x \$0.98/sf x 50%	\$ 28,380
Temporary Easement	19,548 SF x 100 acre x 2 y	\$ 90
Improvements		\$ 47
Incurable Damages		\$ 68,585

## Owner Counter - \$155,000

### Proposed Settlement

**\$132,234**

Owner Appraisal =	\$108,500
Re-seed and additional crop damage =	\$ 10,000
Tap fee =	\$ 5,500
Increased PE(utilities to lift station) =	\$ 2,818
Attorney Fees for condemnation action	
To extinguish conservation easement =	<u>\$5,416</u>
<b>Total =</b>	<b>\$132,234</b>



Plot Date: 5/13/2025 \\JUBICENTRALCLIENTS\CO\PA\ISA\PROJECTS\81-23-029 SEWER TRANSFER DESIGN\CAD\EXHIBITS\YOUNGTAYLOR\BOARD\MTG\EXHIBIT.DWG



PARCEL 21

PARCEL 21





## PARCEL 22





# Board of Trustees Regular Meeting

## May 13, 2025

### Tourism Advisory Board Appointment Tally Sheet

#### Vote for FOUR - A MINIMUM OF ONE MUST BE A TOWN RESIDENT

(Individual Board Member Votes Will Be Attached To This Sheet as a Permanent Attachment to the 05/13/2025

Minutes)

#### Vote 1

	<u>Burford, Jessica</u>	<u>McElley, Brooke</u>	<u>Payne, Matt</u>	<u>Robinson, Ryan</u> <u>Town Resident</u>	<u>Wenger, Tim</u> <u>Town Resident</u>	<u>Williams, Rachel</u>
Mayor Greg Mikolai	X	X		X	X	
Mayor Pro-Tem Jamie Somerville	X	X	X	X		
Trustee Nicole Maxwell						
Trustee Stan Harbaugh	X	X		X	X	
Trustee Sarah Matchett		X	X	X	X	
Trustee Rick Fox	X	X		X	X	
Trustee Jeff Snook	X		X	X	X	
Total:	5	5	3	6	5	

#### Vote 2

	<u>Burford, Jessica</u>	<u>McElley, Brooke</u>	<u>Payne, Matt</u>	<u>Robinson, Ryan</u> <u>Town Resident</u>	<u>Wenger, Tim</u> <u>Town Resident</u>	<u>Williams, Rachel</u>
Mayor Greg Mikolai						
Mayor Pro-Tem Jamie Somerville						
Trustee Nicole Maxwell						
Trustee Stan Harbaugh						
Trustee Sarah Matchett						
Trustee Rick Fox						
Trustee Jeff Snook						
Total:						

Votes Counted and Verifieded By:

*Kel Frasier*  
Kel Frasier, Town Clerk

## Mayor Greg Mikolai

Tourism Advisory Board Appointments

05/13/2025

Vote for FOUR

*A MINIMUM OF ONE MUST BE A TOWN RESIDENT*

<input checked="" type="checkbox"/>	Burford, Jessica
<input checked="" type="checkbox"/>	McElley, Brooke
<input type="checkbox"/>	Payne, Matt
<input checked="" type="checkbox"/>	Robinson, Ryan - <i>Town Resident</i>
<input checked="" type="checkbox"/>	Wenger, Tim - <i>Town Resident</i>
<input type="checkbox"/>	Williams, Rachel

## Mayor Pro-Tem Jamie Somerville

Tourism Advisory Board Appointment

05/13/2025

Vote for FOUR

*A MINIMUM OF ONE MUST BE A TOWN ~~RESIDENT~~*

<input checked="" type="checkbox"/>	Burford, Jessica
<input checked="" type="checkbox"/>	McElley, Brooke
<input checked="" type="checkbox"/>	Payne, Matt
<input checked="" type="checkbox"/>	Robinson, Ryan - <i>Town Resident</i>
<input type="checkbox"/>	Wenger, Tim - <i>Town Resident</i>
<input type="checkbox"/>	Williams, Rachel

## Trustee Stan Harbaugh

Tourism Advisory Board Appointment

05/13/2025

Vote for FOUR

*A MINIMUM OF ONE MUST BE A TOWN RESIDENT*

<input checked="" type="checkbox"/>	Burford, Jessica
<input checked="" type="checkbox"/>	McElley, Brooke
<input type="checkbox"/>	Payne, Matt
<input checked="" type="checkbox"/>	Robinson, Ryan - <i>Town Resident</i>
<input checked="" type="checkbox"/>	Wenger, Tim - <i>Town Resident</i>
<input type="checkbox"/>	Williams, Rachel

## Trustee Rick Fox

Tourism Advisory Board Appointment

05/13/2025

Vote for FOUR

*A MINIMUM OF ONE MUST BE A TOWN RESIDENT*

<input checked="" type="checkbox"/>	Burford, Jessica
<input checked="" type="checkbox"/>	McElley, Brooke
<input type="checkbox"/>	Payne, Matt
<input checked="" type="checkbox"/>	Robinson, Ryan - <i>Town Resident</i>
<input checked="" type="checkbox"/>	Wenger, Tim - <i>Town Resident</i>
<input type="checkbox"/>	Williams, Rachel

## Trustee Jeff Snook

Tourism Advisory Board Appointment

05/13/2025

Vote for FOUR

*A MINIMUM OF ONE MUST BE A TOWN RESIDENT*

<input checked="" type="checkbox"/>	Burford, Jessica
<input type="checkbox"/>	McElley, Brooke
<input checked="" type="checkbox"/>	Payne, Matt
<input checked="" type="checkbox"/>	Robinson, Ryan - <i>Town Resident</i>
<input checked="" type="checkbox"/>	Wenger, Tim - <i>Town Resident</i>
<input type="checkbox"/>	Williams, Rachel

## Trustee Sarah Matchett

Tourism Advisory Board Appointment

05/13/2025

Vote for FOUR

*A MINIMUM OF ONE MUST BE A TOWN RESIDENT*

<input type="checkbox"/>	Burford, Jessica
<input checked="" type="checkbox"/>	McElley, Brooke
<input checked="" type="checkbox"/>	Payne, Matt
<input checked="" type="checkbox"/>	Robinson, Ryan - <i>Town Resident</i>
<input checked="" type="checkbox"/>	Wenger, Tim - <i>Town Resident</i>
<input type="checkbox"/>	Williams, Rachel





**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:** May 27, 2025

**Presented By:** Consent Agenda

**RE:** Sewer Consolidation Project

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**SUMMARY:**

The Board of Trustees will consider Resolution 2025-13 delegating the Mayor and Town Manager, the Authority to Sign Memoranda of Agreement, Deeds, Closing Documents, and Take Any Other Actions Necessary for the Acquisition of Palisade Sewer Transfer Project Parcels Number 30 and 31.

**Board Direction:**

Authorize the Mayor to sign the Acquisition Documents for Parcels Number 30 and 31.

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2025-13**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF  
PALISADE DELEGATING THE MAYOR AND TOWN MANAGER THE  
AUTHORITY TO SIGN MEMORANDA OF AGREEMENT, DEEDS,  
CLOSING DOCUMENTS AND TAKE ANY OTHER ACTIONS  
NECESSARY FOR THE ACQUISITION OF PALISADE SEWER  
TRANSFER PROJECT PARCELS NUMBER 30 AND 31.**

**WHEREAS**, the Town of Palisade (“Palisade” or the “Town”) is a statutory town organized pursuant to C.R.S. §31-1-203 and with the authority of the Municipal Code of the Town of Palisade (the “Code”); and

**WHEREAS**, the Palisade to Clifton Sewer Transfer Project (“Project”) is a necessary sewer connection between the Town and Clifton Sanitation District’s Wastewater Treatment Plant; and

**WHEREAS**, the Town requires property acquisition including fee simple parcels, temporary easements, and permanent easements for the installation of the wastewater service pipelines; and

**WHEREAS**, by Resolution No. 9, Series 2025 the Board authorized property acquisitions up to \$50,000.00 in value; and

**WHEREAS**, Town staff has negotiated an agreement with the owner of the property identified as Mesa County Assessor Number 2943-121-00-127 for the acquisition of Project Parcel Number 30 (“Parcel 30”), to acquire the necessary property interests; and

**WHEREAS**, Town staff has negotiated an agreement with the owner of the property identified as Mesa County Assessor Number 2943-122-00-187 for the acquisition of Project Parcel Number 31 (“Parcel 31”), to acquire the necessary property interests; and

**WHEREAS**, the Board finds it is in the best interest of the health, welfare, and safety of citizens of the Town to authorize the Mayor and Town Manager to sign Memoranda of Agreements, Deeds, Closing Documents, and take all necessary actions to consummate the foregoing real property transaction.

**NOW, THEREFORE IT IS RESOLVED THAT THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO, THAT:**

**Section 1.** The foregoing recitals are incorporated herein as if set forth in full.

**Section 2.** The Board of Trustees authorizes the Mayor and Town Manager to sign Memoranda of Agreements, Deeds, Closing Documents, and take all necessary actions to consummate the necessary real property transaction for Parcel 30 for up to Sixty Thousand Dollars (\$60,000.00) in value to prosecute the Project.

**INTRODUCED, READ, AND PASSED THIS 27<sup>TH</sup> DAY OF MAY 2025.**

TOWN OF PALISADE, COLORADO

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Greg Mikolai, Mayor

ATTEST:

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Keli Frasier, CMC  
Town Clerk